

Strengthening Protections for Social Security Beneficiaries Act

Grant Year 3 Preliminary Targets
June 2020

Grant Year 2

Overall Target

- ◆ Includes cases not started from previous GY.
- ◆ Includes additional targets calculated from the prior year's unspent funds.

5,912

Grant Year 3

Overall Target

- ◆ Does *not* include cases from preceding GY.
- ◆ Does *not* include additional targets calculated from the prior year's unspent funds.
- ◆ Is reduced to offset leftover cases from GY2.
- ◆ Represents a floor and can be exceeded as program funding is *not* reduced.

3,472

Minimum

Grant Year 2

Total Annual Workload

- ◆ Annual workload consists of GY1 cases that were started but not finished by the end of GY1 plus GY2 targets.

GY1 + GY2
In-progress Targets

Grant Year 3

Total Annual Workload

- ◆ Annual workload consists of *all* remaining cases from GY2 plus GY3 targets.

GY2 + GY3
In-progress Targets
Not Started

Grant Year 2

Grant Year 3

Review Mix

- ◆ Fixed target model.
- ◆ P&A is given a specific target for each review type.

GY2 Target

Periodic XX %	Predictive XX %	P&A XX %	FFS XX %
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GY3 Target

Periodic XX %	Other XX %
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Review Mix

- ◆ *Flexible* target model.
- ◆ P&A is given an overall target and a target for Periodic reviews.
- ◆ The composition of the remaining reviews can be determined by each P&A.

Setting Up Year 3 for **Success**

Zach Martin

June 19, 2020

**Virtual P&A/CAP
Annual Conference**

Semi-Annual Progress Reports

Reporting Period

January 1 - June 30

July 1 - December 31

Due No Later Than

July 30

January 30

You must submit all Progress Reports via GrantSolutions

Federal Financial Reports (SF425)

March 31st

June 30th

September 30th

December 31st

The online report is cumulative and is due one month after the Report Period End Date.

FFRs must be completed in GrantSolutions and must include all necessary corresponding documentation.

Unobligated Balance

A formal request to use carryover funds must be submitted by 60 days after the end of the budget period

Personally Identifiable Information (PII)

Protecting and Reporting the Loss of PII

- Definitions
- Responsibility for Safeguarding PII
- Safeguarding Requirements
 - Tracking PII-containing material (files, documents, etc.)
 - Emailing PII
- Procedures for Reporting PII Breach or Incident

PII Loss

Most PII losses involve emailing rep payee reviews material or information to the P&A laptop(s).

All necessary government records are properly created and retained.

Reporting a PII Breach

Within one hour of becoming aware of or suspecting that PII has been lost, compromised, or potentially compromised, the Grantee shall **immediately** call the National Service Center (NNSC) at 1-877-697-4889.

Once Grantee receives the email confirmation of the PII loss report with the CAPRS number assigned to the call, they will forward the email to the SSA contacts below.

Reporting a PII Breach

Questions?

SSA Contacts

	Name	Telephone	Email
Primary	Tahnee Koch	(713) 213-5646	Tahnee.Koch@ssa.gov
Alternate	Hellen Savoy	(877) 600-2857	Hellen.Savoy@ssa.gov
Alternate	Sherie Spencer	(410) 965-7310	Sherie.Spencer@ssa.gov

Security and Suitability Requirements

Suitability Process

PIV Credentials

Government Property

- Records of Government property

Exiting of Project

Benchmarks

- Realistic Expectations
- Importance of Documentation
- Importance of Stage Identification

Benchmarks

Released — Periodic and Predictive reviews, Six-Month FFS

Educational Visits, **P&A manager assigns the review within 30 calendar days**

Released — Quick Response Checks and P&A initiated reviews

P&A manager assigns the review within 14 calendar days

Benchmarks

Assigned- By March 1st of each grant year, **there should be no more than 30% of case categories** such as; Periodic, Predictive, Six-Month FFS and Educational Visits in the “assigned” stage

Benchmarks

By May 1st of each grant year, the 30% remaining cases must be worked/moved beyond “assigned” stage. The only case categories in the “assigned” stage should be the newly initiated QRC’s and P&A initiated reviews.

Benchmarks in Calendar Days

Scheduling

<10% over 30, none over 45

Scheduling Confirmed

<10% over 14, none over 30

Interview

<10% over 14, none over 30

CAP Evidence Collection

<10% over 45, none over 60

Benchmarks in Calendar Days

<u>Closeout (after RO approval)</u>	None over 14
<u>CAP returned to P&A</u>	None over 14
<u>Final Package returned to P&A</u>	None over 14

Goals for Year 3

- Handling Ebbs and Flow
- Year 2 Open Cases / Periodic Reviews
- Year 3 Targets
- Set up Year 4

Questions?